

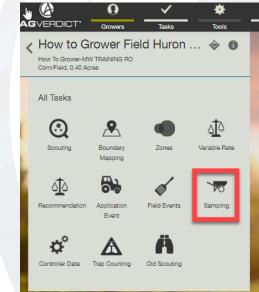


## Uploading Soil Sample Results

Uploading soil sample results can be used for lab samples that are not uploaded automatically by the lab itself.

Create a New Sample Event (this **MUST** be done in order to upload the sample results.)

- 1. Navigate to Grower, farm, field.
- 2. Select Sampling from the task menu.



3. Select New Sampling.







4. Select sample type and create event. Place sample points and choose zones as necessary and Save sample layer.

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- 5. Click the Edit icon next to the sample event. Click Edit and Complete.
  - a. NOTE: Event MUST be marked as "complete" in order for the results to be uploaded.

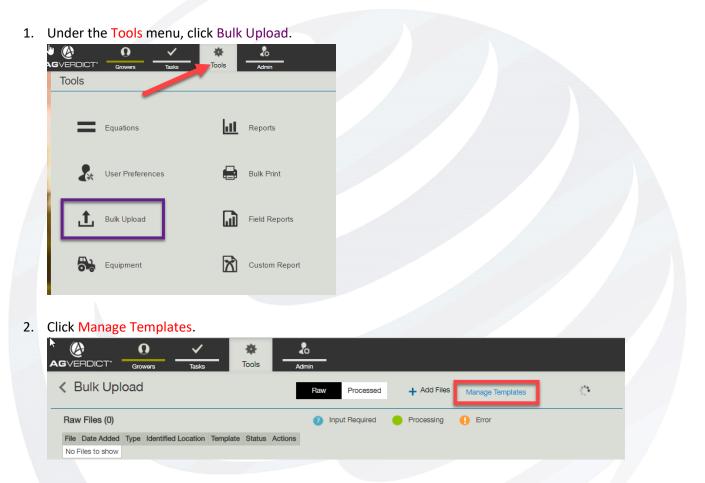
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## Creating an upload template and uploading results.

A template must be used to match the elements of the sample file to our AgVerdict element labels.



3. Your FTS may already have a template created to use for your lab/file. You can read or edit templates to see what they include. If there is not a template already created, click Add New Template.

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- 4. Name the template. Click Choose Files.
  - a. NOTE: Files must be in a CSV or Shapefile format.

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AgVerdict Label	Depth	Column Label	Sample Data
		e no columns to show ad a valid sample file)	
			🕑 Create 🛛 😸 Cancel

5. The file will appear with columns that are in the file. Column labels must be matched to an AgVerdict Label. Choose a label to match each column.

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AgVerdict Label		Depth		Column Label		ra	î
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ongitude		1 *	Soluble Salts		0.41	0.31	0.36
 dj SAR (SP) [S-SARJ-SP.00] - none g-EPA [S-AG-EPA3050.04] - mg/kg g-EPA [S-AG-EPA3050.04] - ppm		1 •	Excess Lime		н	н	н
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6. Click Create.

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7. Go back by clicking the arrow beside Manage Templates.

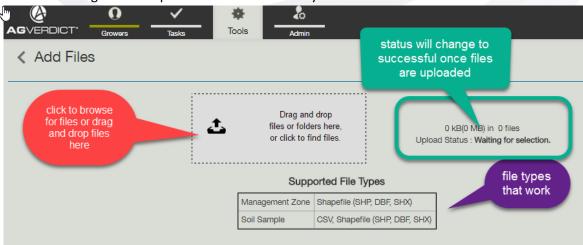
	Tools Admin			
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3/10/2016 7:39:58 PM		Brianna Ayers	03/10/2016	o Ø
3/8/2016 v.2		Patti Malone	04/28/2016	•
4/1		Brianne Celusnak	04/01/2016	o Ø (
5107 Deployed		Rishi88 shanky	02/08/2016	•
5/4/2016 4:04:28 PM		Patti Malone	05/04/2016	o 🙆 (
9/11/2015 9:04:56 PM		Gordon Kenyon	09/11/2015	00

## To upload CSV or Shapefiles.

1. Click Add Files.

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Raw Files (230)				Input Require	ed 😑 Processir	ng 🌔 Error		
File	Date Added	Туре	Identified Location	Template	Status	Actions		

2. Click in upload box to browse for your files or drag and drop files into the box. It will start uploading. The status will change once it uploads the file successfully.







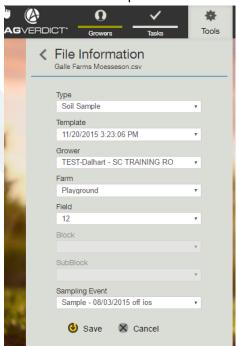
3. Once files are successfully uploaded, click the arrow beside Add Files to go back to the list of files.

	Growers	Tasks	Tools	-	
< Add File	S	go back to list	Drag and files or folde or dick to fi	ers here,	0.41 kB(0.00 MB) in 1 files Upload Status : Successfully uploaded.
			Supp	oorted File Types	
			Management Zone	Shapefile (SHP, DBF, SHX)	0
			Soil Sample	CSV, Shapefile (SHP, DBF,	; SHX)
					_

4. The file you uploaded will appear in the list along with a Process button.

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Bulk Uploa	d			Raw Process	sed 🕂 Add	Files Manage Templa
Raw Files (231)				Input Require	d 😑 Processi	ng 🌔 Error
File	Date Added	Туре	Identified Location	Template	Status	Actions
Galle Farms Moesses on.csv	12/07/2016	SoilSample			0	Process
AJ102	11/30/2016	Zone	AJ102 Brett Jones Brett Jones-Prosser - NE		0	Process

5. Click Process. Choose template you created. Choose grower, farm, field and sample event. Click Save.a. NOTE: if the sample event was not "completed" it will not show up here.







6. While this is processing the status will be green until it is done. Clicking Refresh will update the list to continue to show the status. Once finished, it will be moved to the "Processed" list.

