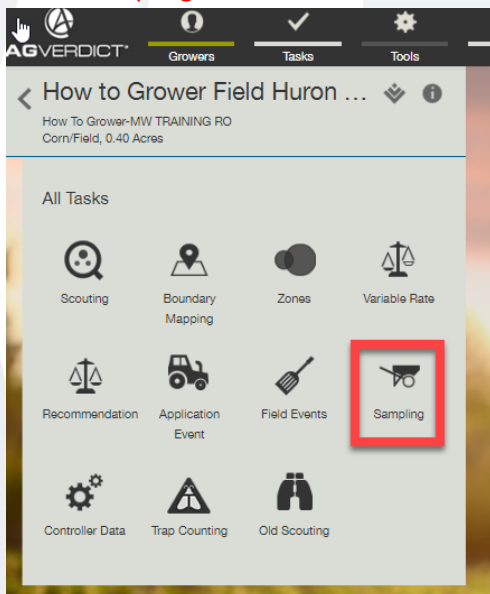


Uploading Soil Sample Results

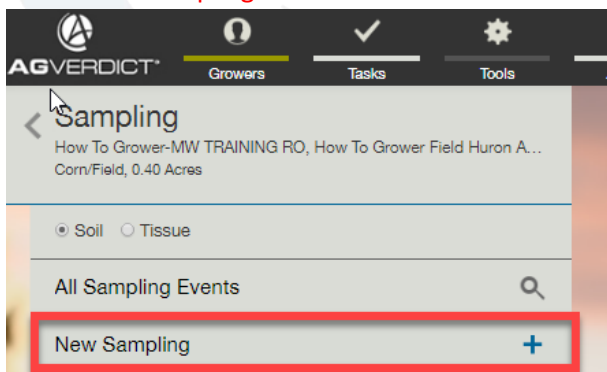
Uploading soil sample results can be used for lab samples that are not uploaded automatically by the lab itself.

Create a New Sample Event (this **MUST** be done in order to upload the sample results.)

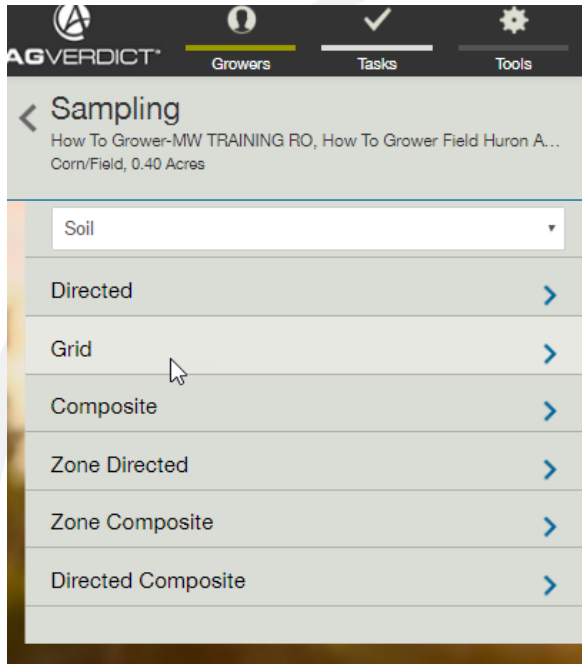
1. Navigate to Grower, farm, field.
2. Select **Sampling** from the task menu.



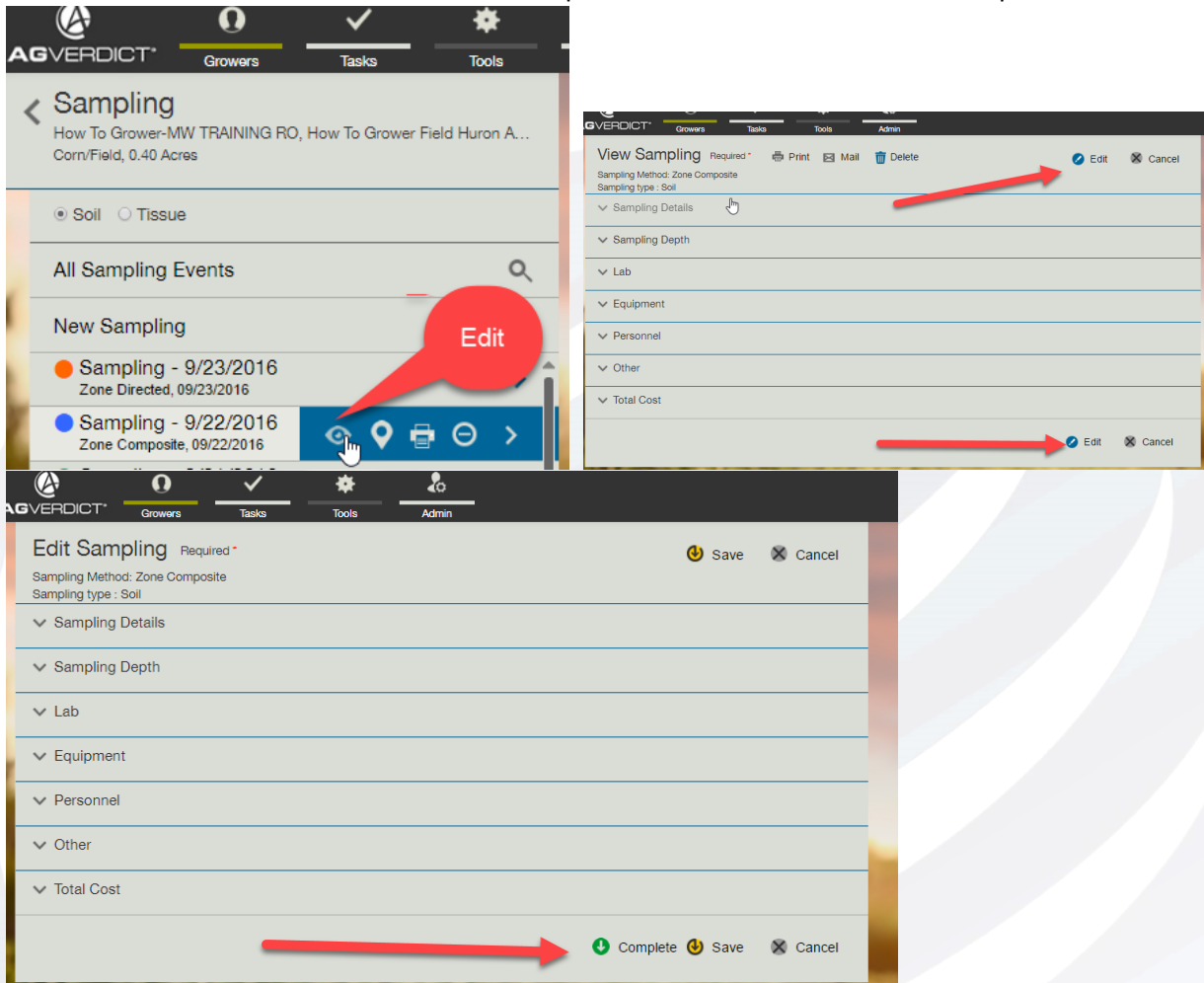
3. Select **New Sampling**.



4. Select sample type and create event. Place sample points and choose zones as necessary and Save sample layer.



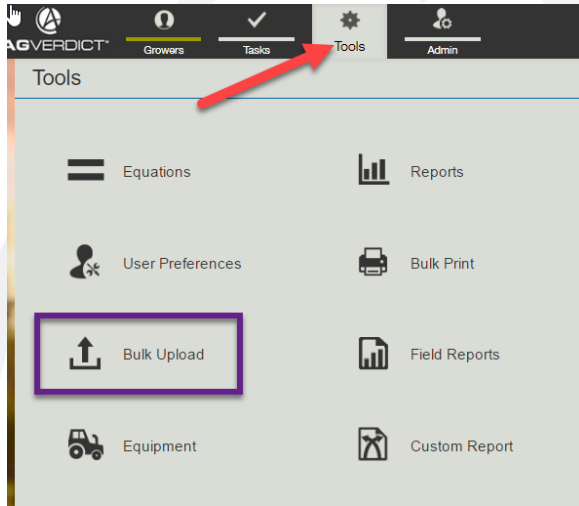
5. Click the Edit icon next to the sample event. Click Edit and Complete.
 - a. NOTE: Event MUST be marked as “complete” in order for the results to be uploaded.



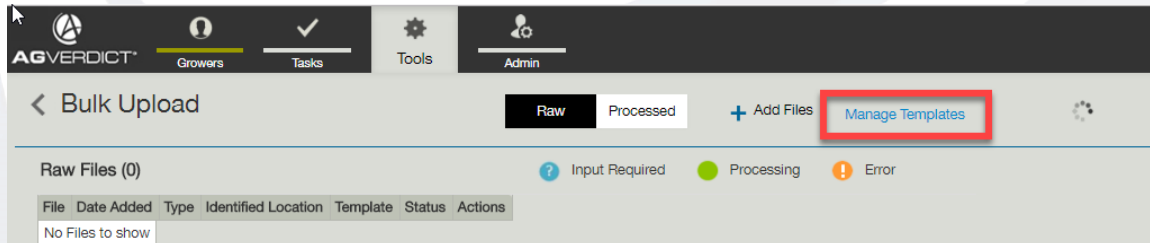
Creating an upload template and uploading results.

A template must be used to match the elements of the sample file to our AgVerdict element labels.

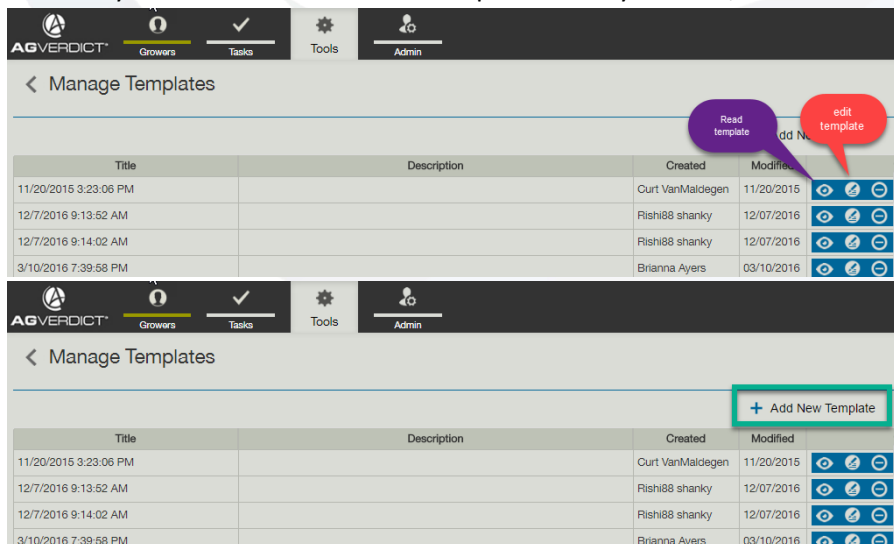
1. Under the **Tools** menu, click **Bulk Upload**.



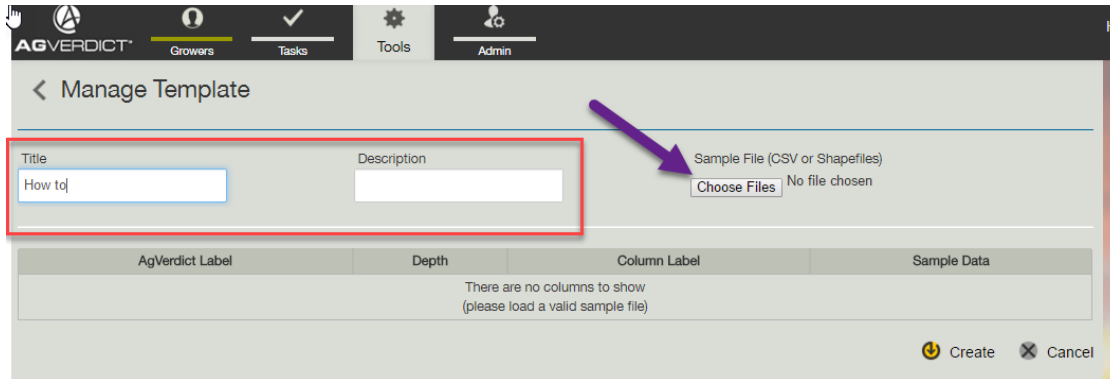
2. Click **Manage Templates**.



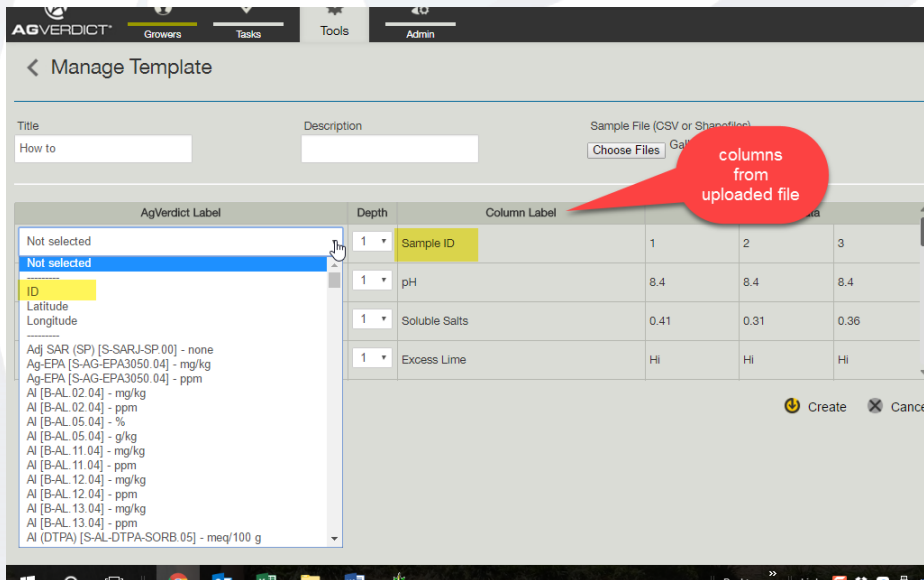
3. Your FTS may already have a template created to use for your lab/file. You can **read** or **edit** templates to see what they include. If there is not a template already created, click **Add New Template**.



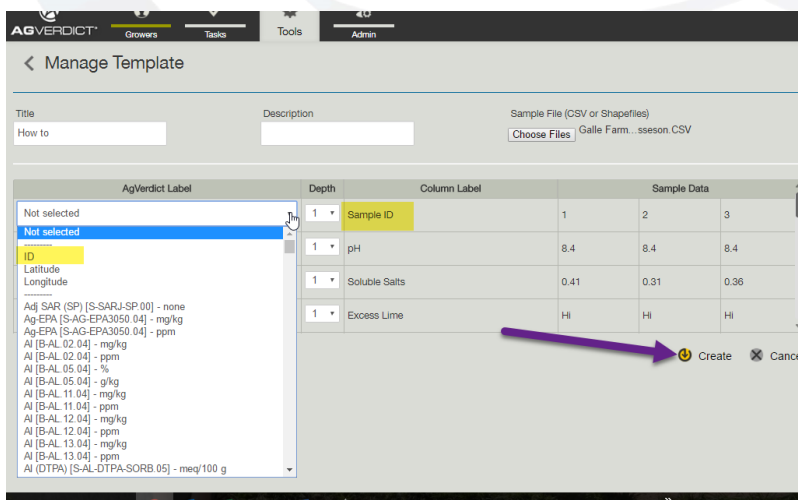
4. **Name** the template. Click **Choose Files**.
 - a. NOTE: Files must be in a CSV or Shapefile format.



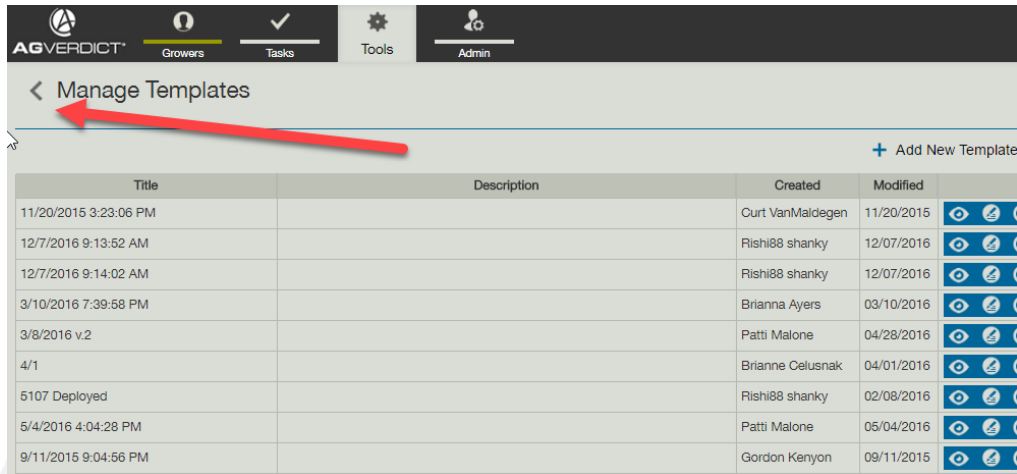
5. The file will appear with columns that are in the file. Column labels must be matched to an AgVerdict Label. Choose a label to match each column.






























6. Click **Create**.



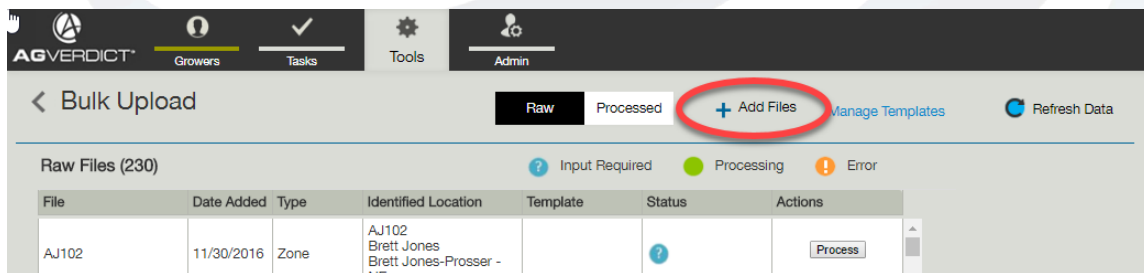
- Go back by clicking the **arrow** beside Manage Templates.




Title	Description	Created	Modified	
11/20/2015 3:23:06 PM		Curt VanMaldegen	11/20/2015	  
12/7/2016 9:13:52 AM		Rishi88 shanky	12/07/2016	  
12/7/2016 9:14:02 AM		Rishi88 shanky	12/07/2016	  
3/10/2016 7:39:58 PM		Brianna Ayers	03/10/2016	  
3/8/2016 v.2		Patti Malone	04/28/2016	  
4/1		Brianne Celusnak	04/01/2016	  
5107 Deployed		Rishi88 shanky	02/08/2016	  
5/4/2016 4:04:28 PM		Patti Malone	06/04/2016	  
9/11/2015 9:04:56 PM		Gordon Kenyon	09/11/2015	  

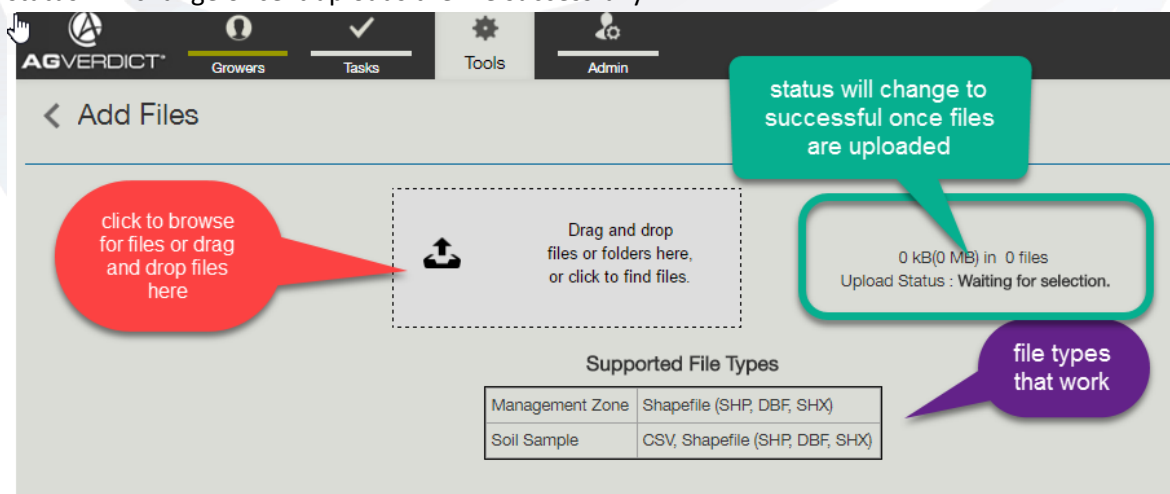
To upload CSV or Shapefiles.

- Click **Add Files**.



File	Date Added	Type	Identified Location	Template	Status	Actions
AJ102	11/30/2016	Zone	AJ102 Brett Jones Brett Jones-Prosser - AIR			<input type="button" value="Process"/>

- Click in upload box to browse for your files or drag and drop files into the box. It will start uploading. The status will change once it uploads the file successfully.



click to browse for files or drag and drop files here

status will change to successful once files are uploaded

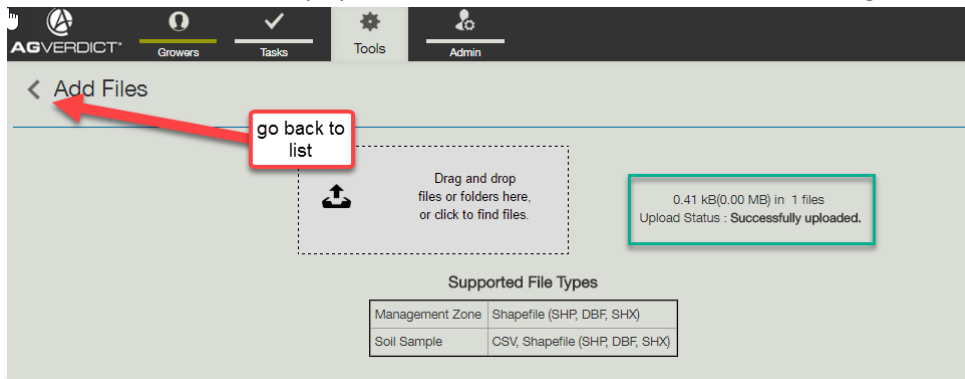
0 kB(0 MB) in 0 files
Upload Status : Waiting for selection.

file types that work

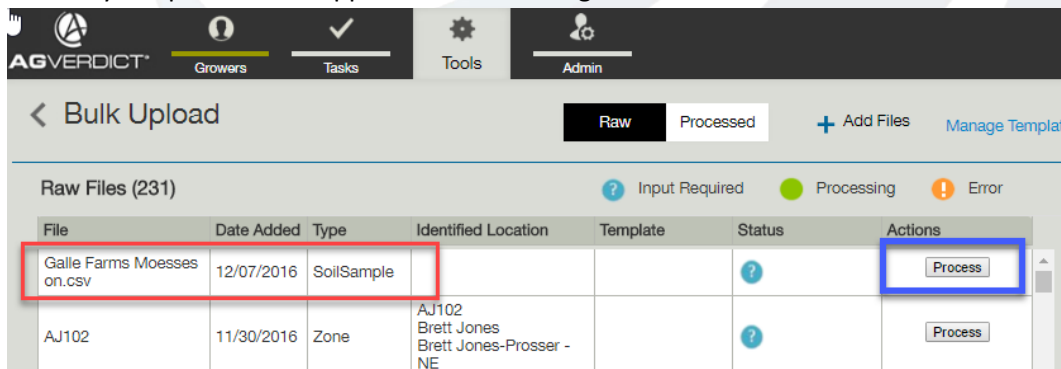
Supported File Types

Management Zone	Shapefile (SHP, DBF, SHX)
Soil Sample	CSV, Shapefile (SHP, DBF, SHX)

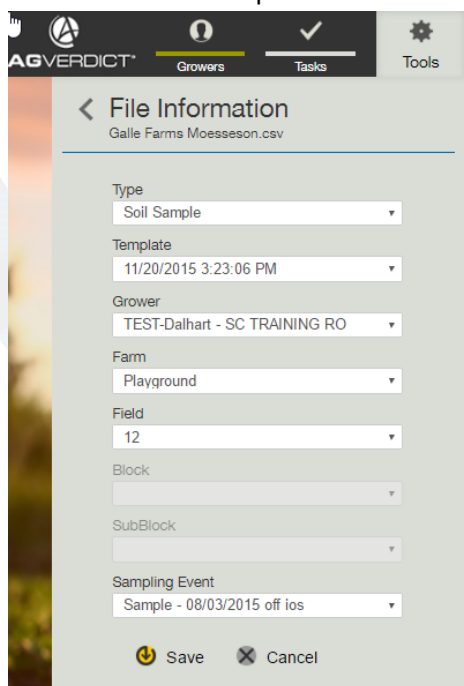
- Once files are successfully uploaded, click the **arrow** beside **Add Files** to go back to the list of files.



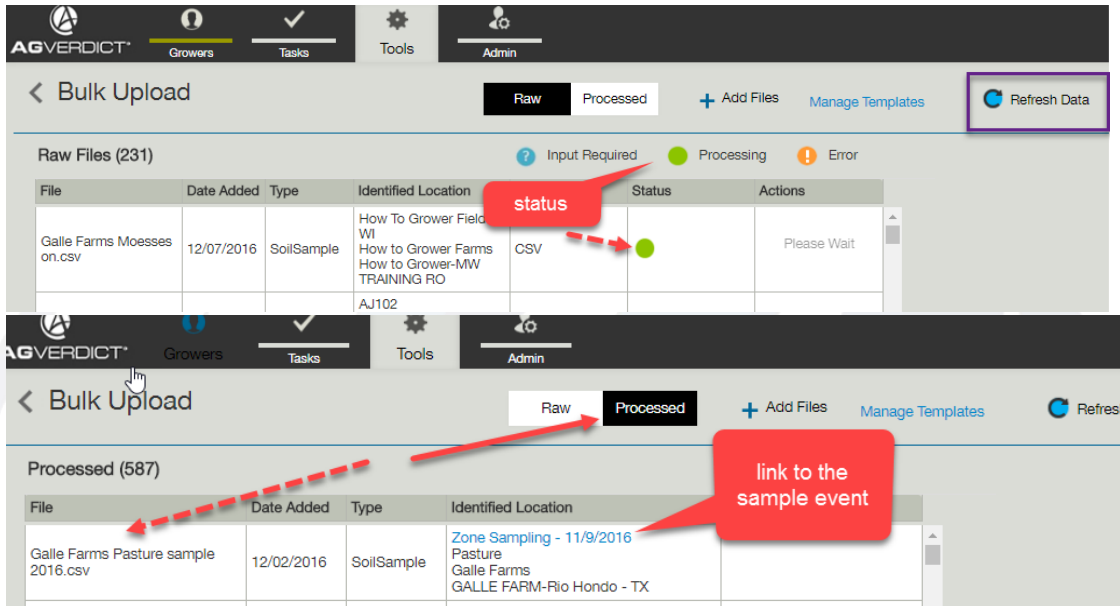
- The **file** you uploaded will appear in the list along with a **Process** button.



- Click **Process**. Choose template you created. Choose grower, farm, field and sample event. Click **Save**.
 - NOTE:** if the sample event was not “completed” it will not show up here.



6. While this is processing the status will be green until it is done. Clicking **Refresh** will update the list to continue to show the status. Once finished, it will be moved to the “Processed” list.



The screenshot shows the 'Bulk Upload' interface in the AGVERDICT system. The top navigation bar includes 'Growers', 'Tasks', 'Tools', and 'Admin'. The main content area is divided into two sections: 'Raw Files (231)' and 'Processed (587)'. The 'Raw Files' section contains a table with columns: File, Date Added, Type, Identified Location, Status, and Actions. A file named 'Galle Farms Moesses on.csv' is shown with a status of 'Processing' (indicated by a green dot) and an action of 'Please Wait'. A red callout box labeled 'status' points to the green dot. The 'Processed' section contains a table with columns: File, Date Added, Type, and Identified Location. A file named 'Galle Farms Pasture sample 2016.csv' is shown with a date added of '12/02/2016' and a type of 'SoilSample'. The 'Identified Location' column contains a link: 'Zone Sampling - 11/9/2016 Pasture Galle Farms GALLE FARM-Rio Hondo - TX'. A red callout box labeled 'link to the sample event' points to this link. A red arrow points from the 'Processed' tab to the 'Raw' tab, and another red arrow points from the 'Raw' tab to the 'Processed' tab. A 'Refresh Data' button is visible in the top right corner of the 'Raw Files' section.